CRITICAL CASE REVIEW CHECKLIST ANSWER KEY

Referrals

Referral # 1111-1111-1111-1111111

Date received: 8/4/11 Allegations: General neglect	Hotline tool date: 8/4/11 OR O Missing O N/A	Hotline tool accurate? ● Yes ○ No	Was first contact/attempt within timeframe? ● Yes—8/10/11 attempted ○ No ○ N/A
First actual contact date: 8/19/11	Safety assessment date: 8/20/11 OR O Missing Should be dated 8/19/11 first face to face with child	Safety assessment accurate? O Yes No Safety threat identified without narrative support	 Was correct action taken? Yes No If safety plan was required, was it adequate? Yes No—Safety decision was incorrect AND there was no safety plan N/A
Disposition decision date: 8/20/11	Risk assessment date: 8/20/11 OR O Missing O N/A	Risk assessment accurate? ● Yes ○ No	 Was case opened or closed correctly based on risk? ● Yes—Safety assessment decision incorrect, no safety threat and risk is moderate ○ No

Referral #2222-2222-2222-2222222

Date received:	Hotline tool date:	Hotline tool accurate?	Was first contact/attempt within
10/15/11	10/15/11 OR O Missing	• Yes	timeframe?
	O N/A	O No	O Yes
Allegations:			O No
None			● N/A
First actual	Safety assessment date:	Safety assessment	Was correct action taken?
contact date:	/ / OR O Missing	accurate?	O Yes
//	_	O Yes	O No
		O No	
			If safety plan was required, was it
			adequate?
			O Yes
			O No
			O N/A
Substantiation	Risk assessment date:	Risk assessment	Was case opened or closed correctly
decision date:	/ / OR O Missing	accurate?	based on risk?
//	O N/A	O Yes	O Yes
		O No	O No

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Date received:	Hotline tool		Hotline tool accurate?	Was first contact/attempt within
5/25/14	5/25/14 OR	O Missing O N/A	O Yes ● No—Should be 24	timeframe? ● Yes—But response decision should
Allegations:		O N/A	hour	have been 24 hours.
Physical abuse				O No
				O N/A
First actual	Safety assess	ment date:	Safety assessment	Was correct action taken?
contact date:	/ / OR	 Missing 	accurate?	O Yes
6/4/14			O Yes	O No
			O No	
				If safety plan was required, was it
				adequate?
				O Yes
				O No
				O N/A
Disposition	Risk assessment date:		Risk assessment	Was case opened or closed correctly
decision date:	/ / OR	 Missing 	accurate?	based on risk?
8/7/14		O N/A	O Yes	O Yes
			O No	O No

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Data reasivad	Listling to al	data	Listing to all accurate?	We first contact (attainent within
Date received:	Hotline tool		Hotline tool accurate?	Was first contact/attempt within
4/1/15	4/1/15 OR	O Missing	• Yes	timeframe?
		O N/A	O No	● Yes
Allegations:				O No
Physical abuse				O N/A
First actual	Safety assess	sment date:	Safety assessment	Was correct action taken?
contact date:	4/1/15 OR	O Missing	accurate?	O Yes
4/1/15			O Yes	● No
			No—Safety threat 7	
			should have	If safety plan was required, was it
			been marked as	adequate?
			yes and child	O Yes
			vulnerability not	O No
			noted.	● N/A
Disposition	Risk assessm	ent date:	Risk assessment	Was case opened or closed correctly
decision date:	/ / OR	 Missing 	accurate?	based on risk?
4/16/15		O N/A	O Yes	O Yes
			O No	O No

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Date received:	Hotline tool d	late:	Hotline tool	Was first contact/attempt within
6/13/2015	6/13/15 OR	O Missing	accurate?	timeframe?
		O N/A	O Yes	O Yes
Allegations:			● No	O No
Physical abuse				● N/A
			Inadequate	
			information in the	
			screener narrative	
			to determine	
			timeframe of	
			incident, whether	
			uncle is or is not a	
			household	
			member, and	
			whether parents	
			were aware of	
			uncle's behavior	
			toward 13-year old	
			girl. Item likely	
			should be marked	
			General Neglect,	
			Failure to Protect.	
First actual	Safety assessr	ment date:	Safety assessment	Was correct action taken?
contact date:	/ / OR	O Missing	accurate?	O Yes
//			O Yes	O No
			O No	
				If safety plan was required, was it
				adequate?
				O Yes
				O No
				O N/A
Substantiation	Risk assessme	ent date:	Risk assessment	Was case opened or closed correctly
decision date:		O Missing	accurate?	based on risk?
//		O N/A	O Yes	O Yes
			O No	O No